



Friday 6<sup>th</sup> November 2020

Dear Parents & Carers

It has been a busy week welcoming the children back to school after the half term break. I trust that you and your families are keeping safe and well as we enter the second lockdown.

I just wanted to write with a couple of reminders of procedures that with your support will help keep our children safe in school.

- Please continue to wear a face mask when entering the school grounds to drop off or collect your child/ren and follow the one way system.
- Please do not enter the school premises unless invited by a member of staff.
- Please call the school office by telephone or email for advice of if you have any queries. Visitors will not be permitted to enter the school reception area.
- School number: 0208 422 5182, Email address: [admin@woodendfirst.ealing.sch.uk](mailto:admin@woodendfirst.ealing.sch.uk)
- Unfortunately our toilet facilities are not available at this time for anyone other than children attending the school. This includes siblings not attending the school, parents and carers and delivery personnel.
- Children to continue to wear their PE kits to school on their allotted PE day:  
Year 1 – Tuesdays  
Year 2 – Thursdays
- Should your child, or anyone they with live with or been in contact with, display symptoms of Covid-19 (a dry, continuous cough, a high temperature, loss of taste or smell) it is essential that you inform the school. Please follow the government guidance on testing by isolation and do not send your child to school. You can call 119 or access the [nhs.uk/coronavirus](https://www.nhs.uk/coronavirus) site to book a test appointment.

Thank you for your support.

*David Hickman*

Mr D Hickman  
Head of School

