



Dear Parents and Carers,

18<sup>th</sup> November 2018

## Parent/Carer/Pupil Progress Meetings – Year 1

Our child and parent progress meetings will take place on the **Tuesday 4<sup>th</sup> December** during the day and on **Wednesday 5<sup>th</sup> December 2018** between 3 pm and 6 pm.

Teachers will be available during the times listed below. Please complete your child's name, class and indicate your 1<sup>st</sup> and 2<sup>nd</sup> choice. Please return the completed form to the school office by **Monday 25<sup>th</sup> November 2018**.

Yours sincerely

Madhu Bhachu  
Head Teacher

Child's Name: \_\_\_\_\_ Class: \_\_\_\_\_

| Tuesday<br>4 <sup>th</sup> December (DAY)<br>(15 mins) | 1 <sup>st</sup> and<br>2 <sup>nd</sup> choice |
|--|---|
| 8.30 – 8.45 am   |   |
| 8.45 – 9.00 am   |   |
| 9.00 – 9.15 am   |   |
| 9.15 – 9.30 am   |   |
| 9.30 – 9.45 am   |   |
| 9.45 – 10.00 am  |   |
| 10.00 – 10.15 am                                       |   |
| 10.15 – 10.30 am                                       |   |
| 10.30 – 10.45 am                                       |   |
| 10.45 – 11.00 am                                       |   |
| 11.00 – 11.15 am                                       |   |
| 11.15 – 11.30 am                                       |   |
| 11.30 – 11.45 am                                       |   |
| 11.45 – 12.00 am                                       |   |
| 12.00 – 12.15 am                                       |   |
| 12.15 – 12.30 am                                       |   |
| 1.30 – 1.45 pm   |   |
| 1.45 – 2.00 pm   |   |
| 2.00 – 2.15 pm   |   |
| 2.15 – 2.30 pm   |   |
| 2.30 – 2.45 pm   |   |
| 2.45 – 3.00 pm   |   |
| Between 3 pm - 4 pm                                    |   |

| Wednesday 5 <sup>th</sup><br>December (Afternoon)<br>(15 mins) | 1 <sup>st</sup> and 2 <sup>nd</sup><br>choice |
|--|---|
| 3.00 – 3.15 pm   |   |
| 3.15 – 3.30 pm   |   |
| 3.30 – 3.45 pm   |   |
| 3.45 – 4.00 pm   |   |
| 4.00 – 4.15 pm   |   |
| 4.15 – 4.30 pm   |   |
| 4.15 – 4.30 pm   |   |
| 4.30 – 4.45 pm   |   |
| 4.45 – 5.00 pm   |   |
| 5.00 – 5.15 pm   |   |
| 5.15 – 5.30 pm   |   |
| 5.30 - 5.45 pm   |   |
| 5.45 – 6.00 pm   |   |

Please indicate your preferred times, an appointment will then be made for you.

